



## What Are the Key Commands in Dragon Naturally Speaking 16?

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**Dragon Naturally Speaking 16** is one of the most advanced speech recognition software programs available. Its capability to turn spoken words into written text with high accuracy has made it a favorite tool for professionals and individuals alike. But **Dragon Naturally Speaking 16 Command List** is one of the software's most powerful features. It enables users to control their computers, execute tasks, and navigate applications using their voice alone.

This comprehensive article will delve into the commands available in **Dragon Naturally Speaking 16**, helping you unlock the full potential of the software. Whether you're a professional looking to automate tasks or someone who needs hands-free operation, this guide will help you understand the various commands and how to use them effectively.

### What Is the Dragon Naturally Speaking 16 Command List?

The **Dragon Naturally Speaking 16 Command List** is a set of voice commands that users can issue to control their computer or dictate text. These commands allow you to navigate your system, manage documents, use web browsers, and even perform complex actions such as editing text or creating custom voice shortcuts.

While the software can recognize simple commands, the real magic lies in how customizable and detailed the commands are. This flexibility is what allows Dragon to be useful across various fields, including healthcare, legal, education, and business. The more commands you master, the more efficient and effective your workflow becomes.

### Key Features of Dragon Naturally Speaking 16 Command List

Before diving into specific commands, it's important to understand some key aspects of the **Dragon Naturally Speaking 16 Command List**:

1. **Customization:** Dragon allows you to create custom commands that suit your specific needs. For example, you can create a voice command to open your favorite

website, insert a standard disclaimer, or even perform a complex sequence of tasks with a single command.

2. **Real-Time Feedback:** Dragon offers real-time feedback when executing commands. This ensures that you know whether the command was understood and executed successfully.
3. **Accuracy:** With Dragon's continuous learning system, the more you use the software, the more accurate it becomes. Commands are recognized faster and more accurately as the system adapts to your voice.
4. **Hands-Free Operation:** One of the standout features of Dragon Naturally Speaking 16 is its hands-free operation. Users can navigate their computer, open apps, and complete tasks without touching a mouse or keyboard.

### General Navigation Commands

The **Dragon Naturally Speaking 16 Command List** includes several general navigation commands that let you control your computer with ease. These commands are essential for users who want to streamline their computer use without needing to manually click on icons or type text.

Here are some common navigation commands:

1. **"Open [Application Name]":** Opens the specified program. For example, saying "Open Microsoft Word" will open Microsoft Word.
2. **"Switch to [Application Name]":** Switches between applications that are already open on your computer. For example, "Switch to Chrome" will bring Google Chrome to the foreground.
3. **"Minimize [Application Name]":** Minimizes the currently open application.
4. **"Maximize [Application Name]":** Maximizes the current application window.
5. **"Close [Application Name]":** Closes the specified application or document.
6. **"Switch to Desktop":** Minimizes all open applications and returns you to the desktop.
7. **"Show Windows":** Displays a list of all open windows, allowing you to select which one to switch to.
8. **"Scroll Up/Down":** Scrolls the content of an application, document, or web page.

### Dictation and Text Editing Commands

The **Dragon Naturally Speaking 16 Command List** is most commonly used for dictation and text editing. It helps users efficiently write documents, emails, and other content without having to type a single word.

Here are some essential dictation and text editing commands:

1. **"New Line"**: Moves the cursor to the next line.
2. **"New Paragraph"**: Starts a new paragraph.
3. **"Delete That"**: Deletes the last sentence or phrase you just spoke.
4. **"Select [Text or Word]"**: Selects the specified word or phrase in the document. For example, "Select Hello" will highlight the word "Hello."
5. **"Bold [Text]"**: Makes the selected text bold.
6. **"Italicize [Text]"**: Italicizes the selected text.
7. **"Underline [Text]"**: Underlines the selected text.
8. **"Cap That"**: Capitalizes the first letter of the selected word.
9. **"Delete [Text]"**: Deletes the selected text.
10. **"Go To [Word or Sentence]"**: Moves the cursor to a specified word or sentence in your document.
11. **"Move [Text] Up/Down"**: Moves the selected text up or down in the document.
12. **"Insert [Text]"**: Inserts text where the cursor is located.
13. **"Correct That"**: Corrects the last sentence or word that was transcribed incorrectly.
14. **"Add [Punctuation]"**: Adds punctuation marks like commas, periods, or question marks (e.g., "Add period").
15. **"Delete Last [Word/Sentence]"**: Deletes the last word or sentence that you dictated.
16. **"Spell That"**: If Dragon doesn't recognize a word, you can say "Spell That" to spell out the word letter by letter.
17. **"Undo"**: Undoes the last action.
18. **"Redo"**: Redoes the last action you undid.

## **Web Browsing and Social Media Commands**

Dragon Naturally Speaking 16 isn't just limited to desktop applications. With its advanced **Dragon Naturally Speaking 16 Command List**, it also works well for web browsing and managing social media accounts. Here are some commands that can help with internet navigation:

1. **"Open [Website Name]"**: Opens the specified website. For example, "Open Facebook" will open the Facebook homepage.
2. **"Go to [URL]"**: Navigates directly to the specified URL.
3. **"Click Link"**: Clicks on the first hyperlink on the current web page.

4. **"Click [Link Name]":** Clicks on a specific link. For example, "Click About Us" will click the "About Us" link.
5. **"Scroll Up/Down":** Scrolls up or down the current webpage.
6. **"Refresh Page":** Reloads the current webpage.
7. **"Search for [Text]":** Starts a web search for the specified term.
8. **"Go Back":** Takes you to the previous page in the browser.
9. **"Post [Text] on [Social Media Platform]":** Posts a predefined message to your social media account (Facebook, Twitter, etc.).

## Custom Commands

One of the standout features of **Dragon Naturally Speaking 16** is its ability to allow users to create custom commands tailored to their needs. Here are some examples of custom command functionality:

1. **Custom Text Insertion:** If you frequently use certain phrases or information (e.g., company slogans, disclaimers, contact details), you can create a command like "Insert Signature" to insert your pre-defined signature into emails or documents.
2. **Complex Command Sequences:** You can create commands that execute multiple actions with one voice prompt. For example, saying "Send Weekly Report" could open your email client, attach the weekly report, and send it to a predefined contact.
3. **Application Shortcuts:** You can create shortcuts for launching specific programs, files, or websites. For instance, a command like "Open Project Report" could directly open the specific file without needing to search for it.

## Tips for Maximizing the Dragon Naturally Speaking 16 Command List

- **Practice regularly:** The more you use the **Dragon Naturally Speaking 16 Command List**, the better the software will understand your voice and the more natural your dictation will feel.
- **Be clear and concise:** For optimal results, try to speak clearly and avoid mumbling. Ensure you're using the exact command phrasing as defined in Dragon's documentation.
- **Use the Command Training Feature:** Dragon allows you to train your voice to better understand commands. Utilize this feature to improve recognition accuracy.
- **Experiment with custom commands:** Don't hesitate to create your own commands for frequently performed tasks to save time and effort.

## Frequently Asked Questions (FAQ)

### 1. Can I customize the Dragon Naturally Speaking 16 Command List?

Yes, Dragon Naturally Speaking 16 offers full customization. You can create custom voice commands to automate tasks, insert standard text, or execute sequences of actions with a single command.

## **2. How accurate is Dragon's command recognition?**

Dragon Naturally Speaking 16 is highly accurate, with its speech recognition improving over time as the software adapts to your voice. The more you use it, the better it becomes at recognizing commands.

## **3. How can I learn all the commands in the Dragon Naturally Speaking 16 Command List?**

You can access the full **Dragon Naturally Speaking 16 Command List** through the software's help menu or user manual. Additionally, Dragon offers tutorials to help users get acquainted with the most commonly used commands.

## **4. Can Dragon Naturally Speaking 16 be used for transcription?**

Yes, Dragon Naturally Speaking 16 has powerful transcription features. It can transcribe pre-recorded audio or dictations, making it ideal for professionals in fields such as law or healthcare.

## **5. How do I correct mistakes in Dragon Naturally Speaking 16?**

If Dragon transcribes something incorrectly, you can use the "Correct That" command to correct it. You can also select the text and say "Spell That" to manually spell out any unrecognized words.

## **Conclusion**

Mastering the **Dragon Naturally Speaking 16 Command List** unlocks a world of possibilities for productivity, accessibility, and efficiency. From dictation and text editing to web browsing and hands-free navigation, the commands are designed to make your life easier. With customization options and the ability to automate tasks, Dragon Naturally Speaking 16 can significantly improve your workflow, whether you're a professional or just looking to use voice commands for everyday computing.